

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

APPROVED MINUTES for the Meeting held on Friday, March 25, 2022
Virtual Via ZOOM

I. Opening Procedures

A. Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Talya Drescher at 1:30

B. Adoption of Agenda

Moved by Roberto Martinez Seconded by Marlo Hartsuyker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Jesus Torres				x
Lindsay Walker	x			

C. Pledge of Allegiance-Mrs. Jacques-second and third grade class

D. Roll Call Present Absent

Board Members

Jeanne Adams	_____	___x___
Regina Carver	___x___	_____
Talya Drescher	___x___	_____
Marlo Hartsuyker	___x___	_____
Brian Sevier	___x___	_____
Jesus Torres	_____	___x___
Lindsay Walker	___x___	_____

Administration

Charmon Evans	___x___	_____
Darlene Hale	___x___	_____
Veronica Solorzano	_____	___x___

E. Board Action Item: Pursuant to Government Code Section 54953(e)

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020 and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Director's Recommendation: The Executive Director recommends approval of Government Code Section 54953.

A brief discussion followed.

Moved by Lindsay Walker *Seconded* Marlo Hartsuyker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Jesus Torres				x
Lindsay Walker	x			

F. Public Comments – This is a chance for any members of the public in attendance to speak to the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown requirements.

If you would like to make a public comment, you will need to raise your hand in zoom. You then will be called on by the board president.

NONE

G. Directors Reports

Charmon- It has been a busy month. We have made several changes to our COVID mitigation plan. We are now mask optional at school. A little less than 50% of students are wearing a mask. Today, Mr. McCurdy's class performed their play for parents! We are excited to have the parents able to come back to school. We have not had any covid cases for a while. We are planning to have our Luau this spring. PTSA has started planning for the event. It is also our 20th anniversary; we are hoping to have a celebration. Monday, we held the first coffee with the directors of the year. Parents on campus! We will host a coffee with the directors every other week. It is an opportunity for parents to meet the admin team and ask questions while having coffee and a donut. Teachers are excited to start having parent volunteers in the classroom. Parents must first register with the office. We are having an in person Open House, May 25th from 5:45-6:45. The library will be open along with all the classrooms.

Darlene-We are currently working on the Mac/Mars math assessments in Middle School. We will get results on our students and how our students are doing compared to others in the nation. We have finished ELPAC testing. We are currently in the process of requesting book titles from teachers to update the library. The COVAD for the second graders, were students fall on a bell curve. Joseph will return next week to work with our primary year's students. He will also work with middle school students and staff in the afternoon. We held an ELD workshop last week. Strategies that work in the classroom. Keith M, strategies to support students' emotional wellbeing. Ricky was here and continued our work of collective effectivity.

Veronica- Charmon stated that Veronica is not present because she is attending Special Education Academy training later today.

H. Board Reports, Correspondence, and Communications

None

I. Advisory and Auxiliary Reports

1. School Site Council

This month our meeting is next Tuesday. We will be going over LCAP review. The family survey closes today. We will also review the student, family and staff surveys.

2. ELAC

Meeting is also next week.

3. Parent, Teacher, Student Association

Held elections, positions were filled except President position. Our next dine out at Panda Express is March 30 from 11-9. We have started working on teacher appreciation for week of May 2.

II. Regular Session

A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes of the February 25, 2022, Board Meeting**
2. **Ratify New Hires**
3. **Purchases to Ratify**

Moved by Marlo Hartsuyker Seconded by Lindsay Walker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				X
Regina Carver	X			
Talya Drescher	X			
Marlo Hartsuyker	X			
Roberto Martinez	X			
Jesús Torres	X			
Lindsay Walker	X			

B. Items for Action, Discussion and or Information

1. **Topic/Agenda Item: Review and Approval of the January Financials**

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director’s Recommendation: The Executive Director recommends approval of the November and December Financials. Lisa went over the financials. A brief discussion followed.

Moved by Jesus Torres Seconded by Roberto Martinez

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				X
Regina Carver	X			
Talya Drescher	X			
Marlo Hartsuyker	X			
Roberto Martinez	X			
Jesús Torres	X			
Lindsay Walker	X			

2. Topic/Agenda Item: Review and Approval of the Second Interim Financial Report for UPCS

Personnel Involved: Charmon Evans/Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Second Interim Financial Report for UPCS. Lisa went over the Second Interim, a brief discussion followed.

Charmon Evans

Executive Director

Moved by Talya Drescher Seconded by Lindsay Walker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

3. Topic/Agenda Item: Review and Approval of the revised #513 Suspension and Expulsion Policy (2:10-2:20)

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the revised #513 Suspension and Expulsion Policy. Our lawyers drafted based on Ed code. The lawyers made the changes. School site council has reviewed, and entire policy will be added to the handbook.

Charmon Evans

Executive Director

Moved by Talya Drescher Seconded by Lindsay Walker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

4. **Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 44258.7 (c) (d), the holder of any Teaching Credential who has completed twelve semester units, or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught, is considered` legally authorized to teach under this provision. The authorization shall be with the teacher’s consent.**
Michiko Furukawa-Art
Mauricio Giron-Music

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director’s Recommendation: It is recommended that the Governing Board authorize the teaching assignment for the teacher’s listed. Charmon stated that we needed to change how we originally entered. We may receive a finding with CALSASS.

Moved by Talya Drescher Seconded Roberto Martinez

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	X			
Talya Drescher	X			
Marlo Hartsuyker	X			
Roberto Martinez	X			
Jesús Torres	X			
Lindsay Walker	X			

5. **Topic/Agenda Item: Review and Approval of Returning to In-Person Board Meeting starting with the April 29th meeting (2:30-2:45)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director’s Recommendation: The Executive Director recommends approval of returning to in-person board meetings. We still could not meet in person. Will leave to the board to discuss. Marlo, other schools are receiving more parent participation with zoom. A lengthy discussion followed. Keep a ZOOM session for parents. We will continue through the end of the school year. Amend to keep our board meeting in zoom, to be reviewed every 30 days.

Moved by Talya Drescher Seconded by Lindsay Walker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

6. Topic/Agenda Item: Test Scores (3:00-3:15)

Personnel Involved: Charmon Evans

Last meeting Jesus asked for a more detailed presentation on test results from last year. Charmon gave a very lengthy presentation on our test scores.

III. Board of Directors Announcements/Remarks

Happy Birthday to Jesus Torres!

V. Future Agenda Items: Next Meeting, April 29, 2022

990

Con App

Instructional minutes

Budget update

VI. Adjournment: 3:03

